

Job Advert – Fundraising Development Manager

Earthworks St. Albans

Are you a Community or Regional Fundraiser looking for an opportunity to use and broaden your skills to create real change in your local community? The creation of this new role provides a rare and exciting opportunity for a passionate fundraiser to create and implement their own fundraising plan which will help Earthworks move to a robust and sustainable fundraising model.

Earthworks is a St. Albans-based social and therapeutic horticulture provider, supporting people with learning disabilities and mental health issues. This is an exciting time to join this growing organisation, with scope for the right individual to make a significant and lasting impact on Earthworks' sustainability, scope and quality of service. The difference that you make will be tangible, direct and personally satisfying.

About the role

You will lead on fundraising for the charity, diversifying income whilst strengthening and sustaining existing relationships particularly with foundations. Building on the existing fundraising review you'll have the opportunity to help shape everything from the case for support to the fundraising products as you develop and deliver a fundraising strategy maximises income through multi-disciplinary channels including Community, Trusts and Foundations, Corporate and individuals. You will raise funds across a range of different income streams in support of the work of the Earthworks in line with the organisational strategy.

This post is subject to an enhanced DBS check.

About you

As the fundraising lead at Earthworks you must be a self-starter, full of initiative with a positive, can-do attitude. You'll be an enthusiastic team player who also has the ability to work autonomously. You will be fully committed to the values and ethos of Earthworks and have a desire to make a real difference to the lives of vulnerable people.

You will have a minimum of 3 years fundraising experience, ideally community / regional with demonstrable experience in implementing strategy, monitoring and reporting against KPIs. You will have an understanding of financial record keeping and experience in preparing and managing phased income / expenditure budgets, pipelines and forecasts.

You will be a creative and lateral thinker with an innovative and strategic approach to developing new business and cultivating relationships. You will be highly organised, have excellent written and verbal communication skills and an eye for detail.

You will need to be flexible in your working hours to allow for occasional evening and weekend work.

You will need to have a full driving licence and access to a vehicle or be able to demonstrate how you will perform your duties efficiently without this.

We are committed to finding the right individual for this post, someone with the passion, expertise and dedication required to help Earthworks develop and grow. If you have the skills, experience and passion required we're waiting to hear from you!

How to apply

Please see job description for full details of the post, person specification, conditions and benefits.

Please read and sign the applicant privacy notice to understand how we will process your data.

To apply please send your CV and cover letter to Bianca Badham at bianca@earthworksstalbans.co.uk

Shortlisted candidates will be contacted on 15/02/2019 and invited to complete an Earthworks application form.

Interviews will be held on 25/02/2019

To find out more about Earthworks St. Albans please visit our website:

www.earthworksstalbans.co.uk

You can find us on Twitter: @Earthworks_ and Facebook: Earthworks St Albans