



TREASURER TRUSTEE VACANCY

Job Title: Treasurer Trustee (Voluntary)

Location: Earthworks, Hixberry Lane, St Albans, Hertfordshire, AL4 0TZ

Hours: 1-2 hours per week, variable and flexible

About Earthworks

Earthworks St Albans is a registered charity that offers social and therapeutic horticulture and other nature-based activities for Earthworkers, individuals with a learning disability or mental health difficulties. Earthworkers, volunteers and staff learn and work together to develop and maintain 3.5 acres of eco-gardens, with a focus on environmental sustainability, organic horticulture and traditional countryside skills.

What you will get out of the role

- Make a difference to the lives of adults who have learning disabilities or mental health difficulties
- Help the environment and support conservation efforts and education
- Feel valued and part of a team
- Use your professional skills and knowledge to benefit others
- Get to know and support the local community
- Play a key role with a well-respected and award-winning local charity

About the role

We are looking for an enthusiastic and experienced individual to join our board of trustees as treasurer. This role involves oversight of charity finances, maintenance of proper accounts and ensuring that robust financial controls are in place. As a member of the board, the treasurer also works alongside other trustees to provide effective governance of Earthworks. For further details, please see the role description.

About you

- You will have a recognised financial qualification and relevant financial experience, including of tax and pensions; and preferably, experience of charity finance.
- You will be committed to the charity's aims and ethos, with a determination to make a difference for vulnerable adults in the community.
- You will have:
 - ↳ good, independent judgement; and
 - ↳ integrity and an awareness of confidentiality

Recruitment process

Earthworks St Albans is committed to equality in the workplace and positively encourages applications from appropriately qualified and experienced candidates, regardless of age, sex, race, religion or belief, disability, sexual orientation, gender reassignment, marital/civil partnership status, or pregnancy and maternity.

Recruitment will be subject to the requirements set out in the application form, including an enhanced DBS check.

Full role description and person specification and application forms are available on our website:

<http://www.earthworksstalbens.co.uk/support-us/volunteeringandvacancies/>

For further information or for an informal chat about the role please contact Stephen Pike: steve@earthworksstalbens.co.uk

Address: Earthworks St Albans, Hixberry Lane, St Albans, Hertfordshire AL4 0TZ

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www.earthworksstalbens.co.uk

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